Course Scope:

Course Scope: This course is designed to train Soldiers to be Financial Management Technicians. The two major areas of instruction consist of Combat Survivability (Resident only) and Technical Training designed to prepare junior enlisted Soldiers to support operations in the Contemporary Operational Environment. This course produces battle competent Soldiers who are qualified to be Reserve, National Guard and Active Duty Military Pay Clerks, Cashiers, Budget Technician, Accounting Technicians, Vendor Financial Management Technicians and participants in individual and collective training. Cadre personnel assess the students' leadership potential and evaluate their ability to apply lessons learned to effectively apply knowledge in a tactical environment (Resident only). AIT provides an opportunity for education, to learn war-fighting skills (Resident only), and to gain experience as Financial Management Technicians.

Special Information:

There is no Special Information.

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** The in and around mileage limit for personnel residing on post is 8 miles per day. 20 miles per day for those residing off post.

**All TDY and Return Students must arrive at Fort Jackson with a copy of their current DD Form 93, Record of Emergency Data, and SGLV Form 8286, Service members Group Life Insurance Beneficiary Election Form, from their military personnel file at their home station. This includes all U.S. Army Reserve and National Guard Soldiers.

**All TDY Enroute Students must arrive at Fort Jackson with their military personnel file and provide a copy of the current DD Form 93, Record of Emergency Data, and SGLV Form 8286, Serviceman Group Life Insurance Beneficiary Election Form.

1. Government quarters/mess:

(a) Government quarters are available for AIT personnel at no charge. Generally, government quarters are available for unaccompanied BOLC-B, WOBC and WOAC students at a cost of $43.00-$69.00 per day. Civilian students will be billeted in government quarters on a space available basis. When government quarters are not available, contract hotels will be used. Lodging per diem for Columbia, S.C. is $85.00 per day. The appropriate rate should be computed into the student's TDY allowance.

(b) The Captains' Career course is a PCS for students and government quarters are not available.

(c) Normally, government mess is available. Statements of non-availability for government mess must be obtained prior to reimbursement for meals.

(d) Military TDY travelers staying in government quarters with orders reading "all meals will be consumed in a military dining facility" will be reimbursed at the government rate of $10.80 per day. Military TDY travelers staying in government quarters with orders reading "no meals will be consumed in a military dining facility" will be reimbursed at the full locality rate. Military TDY travelers staying in government quarters with orders reading "some meals will be consumed in a military dining facility" will be reimbursed at a proportional rate (average of locality rate and government meal rate). Civilian TDY travelers cannot be directed to eat in a military dining facility, therefore, their orders will read "Authorized full locality meal rate." However, if a civilian eats in a military dining facility, they will be reimbursed at the proportional meal rate for that day.
2. Reporting:

(a) Training Support Battalion assumes UCMJ authority over all soldiers during training at Soldier Support Institute, Ft Jackson, SC.

(b) All student officers and civilians of Company A, Training Support Battalion, Soldier Support Institute, should report to the Welcome Center located at the Ft Jackson Inn, 7550 Benning Road, Ft Jackson, SC, (803)751-7576, DSN 734-xxxx. Early reporting is authorized for active duty students. Early reporting students must report to Company A, Gates-Lord Hall, Bldg 10,000, Room 2044, for initial inprocessing on the first duty day after receiving housing instructions. Captains’ Career course students should report two to three working days prior to start of course.

(c) Soldiers, SGT/E5 and above, coming to C Co, Training Support Battalion for MOS or ASI training must have commercial lodging authorized in their orders and must report to the Welcome Center located at the Ft Jackson Inn, 7550 Benning Road, Ft Jackson, SC, (803)751-7576, DSN 734-xxxx upon arrival. If no vacancy exists on Post, a statement of non-availability will be issued for Soldier to reside off post. Training Support Battalion is in Bldg 3205; phone contact 803-751-6904/6555/1769; DSN 734-xxxx. Training Support Battalion’s Facebook site: http://www.facebook.com/pages/C-Co-TSB-Fort-Jackson/174649102590591?sk=wall#!/pages/C-Co-TSB-Fort-Jackson/174649102590591

3. Transportation:

(a) Columbia Metropolitan Airport, Columbia, SC, is located 25 miles from Ft Jackson. Commercial bus, limousine, and taxi service are available to and from Ft Jackson. There is a Military Assistance Booth located inside the air terminal; hours of operation are 1200-2200 Monday-Friday (closed Saturday and Sunday). During the period that the Military Assistance Booth is not operational, the individual should call the Staff Duty Officer for assistance at (803)751-3846/3683/3635/7882.

(b) Commercial local and long distance bus service is available at the Victory Travel Center, 6510 Strom Thurmond Blvd., Ft Jackson, SC. Toll Free (800) 221-3503, local (803) 787-6005 or (803) 751-5812.

(c) There is no dedicated government transportation available from the airport to Fort Jackson.

(d) For other than AIT students, POVs and rental vehicles are permitted if authorized by the student’s Command, but not required. Transportation from billets to class and return will be arranged by the school as necessary.

4. Uniform:

(a) All officers are required to have the basic issue of uniforms IAW guidelines outlined in AR 670-1, Appendix C. This includes officers in an active duty training (ADT) status; however, ADT officers are not required to have the Army Dress Blue Uniform. Officers from other services will bring the full complement of uniforms prescribed by the applicable regulations for their branch of service.

(b) All military students are required to bring the Army Gray Physical Fitness Uniform (PFU) to the first day of class as required in AR 600-9 for weigh-in. Physical readiness training is conducted every duty day. The Army PFU is worn during all group PT events. Contact Commander, Company A, Training Support Battalion, Soldier Support Institute at DSN 734-8121 or commercial (803)751-8121 for specific uniform requirements.

(c) Enlisted students. All students should bring the clothing prescribed by AR 700-84 para 1-4 ii(1). The Army Combat Uniform is normally the prescribed uniform for enlisted students. Enlisted students from other services will bring the full complement of uniforms prescribed by the applicable regulations for their branch of service. Enlisted students attending courses at the Recruiting and Retention School see paragraph 5. for
uniform information.

(d) AIT courses. Contact the Commander, 369th Adjutant General Battalion for specific uniform requirements (DSN 734-5255 or commercial (803) 751-5255), website: http://www.ssi.army.mil/!!369/index.htm.

(e) For other NCO courses specific uniform requirements see websites:


NCO Academy students see instructions for School Code 604.

5. Recruiting and Retention School courses. The Army Combat Uniform is the prescribed duty uniform for officers and NCOs. Class A or Army Service Uniform (ASU) is required for graduation in all courses. Contact the Commander, Company B, Training Support Battalion, DSN 734-8769, commercial (803) 751-8769 or website: http://www.ssi.army.mil/TSB/Bravo/default.htm for specific uniform requirements. RRS website: http://www.rrs.army.mil. The Recruiting and Retention School doesn’t authorize in and around mileage. All lodging for RRS is paid for by USAREC; no lodging per diem is authorized. All meals are provided for RRS courses Monday through Sunday (except PCC) for students that are housed on post. On-post students will only receive per diem on weekends that fall within a holiday. For students housed off post, meals are provided Monday through Friday, Saturday and Sunday will be full per diem. All transportation is provided by RRS (except PCC); a taxi is authorized from and to the airport.

6. Students must provide their own toilet articles, e.g., toothpaste, soap, shower shoes, towels, etc.

7. BOLC-B students must have a current physical examination in their possession prior to arrival for class. To be considered "current," the physical examination must have been completed within 24 months of the class start date. Students need to bring the report of medical examination (Standard Form 93) the first day of class. If you have had any change in physical health that could affect your performance at BOLC-B, arrange to receive a military physical examination prior to attending the course.

8. The Interservice Postal Training Activity provides joint military postal training to Army, Air Force and Marine personnel. Contact the service representatives for specific service requirements:

(a) Army Students: DSN 734-6116 or commercial (803) 751-6116.
(b) Air Force Students: DSN 734-6810 or commercial (803) 751-6810.
(c) Marine Students: DSN 734-3800 or commercial (803) 751-3800.


9. Additional information may be obtained from the U.S. Army Soldier Support Institute Website: http://www.ssi.army.mil/