DEPARTMENT OF THE ARMY
BRAVO COMPANY, TRAINING SUPPORT BATTALION
UNITED STATES ARMY SOLDIER SUPPORT INSTITUTE
10000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

REPLY TO ATTENTION OF:

ATSG-SB-B 27 October 2009

MEMORANDUM FOR RECORD

SUBJECT: POLICY STATEMENT #4 Equal Opportunity (EO) Complaint Procedures

1. The chain of command has the responsibility for developing and sustaining a healthy EO climate. Any individual who believes that she/he has cause for an EO complaint may consult with the EO leader for this company, the battalion representative, or the SSI Equal Opportunity Advisor (MSG Perkins at 751-8110). In addition, any individual may discuss the complaint directly with me. Complaints may also be directed to the battalion commander (LTC Brents at 751-3916). I strongly encourage Soldiers who believe they have been discriminated against to utilize the chain of command to resolve issues at the lowest level.

2. Individuals are responsible for advising the command of the specifics of unlawful discrimination complaints and providing the command an opportunity to take appropriate action to rectify/resolve the issue (AR 600-20). Any Soldier or her/his representative, filing a complaint will be free from intimidation, interference, harassment, retaliation, coercion, discrimination or reprisal.

3. The individual will have free access to the Inspector General, Equal Opportunity Staff, Staff Judge Advocate, Chaplain and Provost Marshal.

4. The point of contact for this memorandum is the undersigned at 751-8755.

PAUL A. NOCE
CPT, AG
Commanding