DEPARTMENT OF THE ARMY
ALPHA COMPANY, TRAINING SUPPORT BATTALION
10,000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

REPLY TO
ATTENTION OF

ATSG-SB-A

29 June 2010

MEMORANDUM FOR All Assigned and Attached Soldiers and Civilians

SUBJECT: Policy Memorandum #1 - Open Door Policy

1. My door is open to any member of the company seeking advice or guidance on issues which have been unsuccessfully resolved by their respective school supervisory chain of command.

2. Coordinate directly with me at 751-8188 or nicole.gross@conus.army.mil to schedule an appointment.

3. *We support the world!*

NICOLE L. JEPSEN
CPT, AG
Commanding