DEPARTMENT OF THE ARMY
ALPHA COMPANY, TRAINING SUPPORT BATTALION
10,000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

REPLY TO
ATTENTION OF

ATSG-SB-A

29 June 2010

MEMORANDUM FOR All Assigned and Attached Soldiers and Civilians

SUBJECT: Policy Memorandum #7 - Safety

1. References:

a. AR 385-10, The Army Safety Program, dated 23 Aug 07.

b. FM 100-14, Risk Management, dated 23 Apr 88.

2. Everyone is a safety officer. Soldier and civilian safety is the company's first and most important priority. As leaders, officers, non-commissioned officers, and civilians, we have an obligation for safety during both training and off-duty events.

3. Adjutant General and Financial Management School cadre serving as instructors/advisors will complete risk assessments for student training events that are a part of each course's curriculum. They will provide safety briefings at the training events and actively monitor the training to ensure that conditions remain safe and adjust plans or training as necessary to ensure safe training conditions.

4. Safety briefs prior to 3- or 4-day special pass requests will be conducted by the class advisor. Safety briefs prior to regular 2-day weekends may be conducted by the class safety officer.

5. Students will properly inspect automobiles using the POV checklist within the first 72-hours of arrival, quarterly thereafter (on the first day of the month), and prior to graduation. All students must complete a Safety Contract within the first 72-hours of arrival and prior to graduation. Lastly, all students must complete the online Accident Avoidance Course (https://www.lms.army.mil) within the first 72-hours of arrival.

6. *We support the world!*

NICOLE L. JEPSEN
CPT, AG
Commanding