DEPARTMENT OF THE ARMY
ALPHA COMPANY, TRAINING SUPPORT BATTALION
10,000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

REPLY TO
ATTENTION OF

ATSG-SB-A

29 June 2010

MEMORANDUM FOR All Assigned and Attached Soldiers and Civilians

SUBJECT: Policy Memorandum #2 - Equal Opportunity

1. Reference AR 600-20, Chapter 6, Army Command Policy, dated 18 March 2008.

2. The freedom to work in a fair and equal environment, free from prejudice, discrimination, the violation of professional ethics, or unfair treatment, is a right of all people.

3. Discriminatory practices will not be tolerated in this company. All claims or suspected incidents will be promptly, thoroughly, and fairly investigated.

4. Every Soldier and civilian must assume personal responsibility for objective relationships between supervisory personnel and subordinates. Supervisors must take particular care to avoid the appearance of favored treatment to a subordinate. Supervisors will not show undue attention or give special consideration, and students and subordinates will not seek special consideration. We must be sincerely committed to eliminating prejudice and discrimination, to include the appearance of discrimination, based on race, color, gender, national origin, or religious affiliation.

5. Anyone who believes they have been unfairly treated should report it through their chain of command to the company equal opportunity representative or to the post equal opportunity staff office. The post hotline extension number is 803-751-4916. Complainants will be assured freedom from coercion or reprisal.

6. *We support the world!*

NICOLE L. JEPSEN
CPT, AG
Commanding