



DEPARTMENT OF THE ARMY
UNITED STATES ARMY SOLDIER SUPPORT INSTITUTE
10000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7050

ATSG-CG

19 APR 2014

MEMORANDUM FOR ALL Soldier Support Institute (SSI) Personnel

SUBJECT: Policy Memorandum 5-1, Reenlistment Incentive Program

1. Reference Army Regulation 601-280, Total Army Retention Program, 31 Jan 06, Rapid Action Revision issued 15 Sep 11.
2. The success of SSI's reenlistment program depends on effective leadership, vigorous command involvement and aggressive reenlistment programs at all organizational levels. Our success is a direct indicator of the quality of leadership exhibited by our officers and noncommissioned officers.
3. Our Institute's reenlistment program should be measured by achievement of the command's objective with the fewest possible waivers, exceptions to policy and "movement type" options, while improving the competency and skill alignment of the enlisted force.
4. It is the responsibility of commanders to develop and implement a Retention Incentive Program in recognition of:
 - a. Soldiers reenlisting in the Regular Army.
 - b. Soldiers who have earned the privilege to reenlist into a critical MOS, listed in the current Selective Reenlistment Bonus (SRB) Tiered Program.
 - c. Soldiers who have transferred to the reserve component.
 - d. Soldiers who have applied and been accepted to a special commissioning program such as ROTC/OCS/WOC/USMPS.
 - e. Other reenlistment deemed credit by Department of the Army program.
5. Incentives:
 - a. Select the date, time, place of reenlistment and the officer to perform the ceremony or reenlist into a critical MOS listed in the current SRB Tiered Program. Every effort will be made to obtain the service of the selected officer, regardless of rank or position. Only commissioned officers to include warrant officers are authorized to

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perform the retention ceremony. After completion of the reenlistment or reenlist into a critical MOS listed in the current SRB Tiered Program, the Soldier will have the remainder of the day and following day off. This incentive is not to be given in conjunction with three or four day training holidays.

b. Soldier is given a four-day pass to be used within the first 60 days after completion of the reenlistment or reenlist into a critical MOS listed in the current SRB Tiered Program. The company commander will be the approving authority for when the pass can be taken to ensure unit mission strength will not drop below the required 10 percent.

c. Soldier is exempt from all duty rosters for a period of 30 days immediately upon completion of the reenlistment or reenlist into a critical MOS listed in the current SRB Tiered Program. The company First Sergeant will be responsible for adjustments made to current duty rosters that may affect the reenlisting Soldier.

6. Keeping quality Soldiers in our Army is every leader's mission.

7. This policy will remain in effect until rescinded or superseded. The proponent for periodic review of this policy is SSI's Career Counselor, SSG Timothy Yarbrough at timothy.w.yarbrough2.mil@mail.mil or 803-751-5533.



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